



## Tigard Service Request: Create an Account

[Click here to open the Tigard Service Request Access page.](#)

1. From the Tigard Service Request Access page, click **Sign in or Sign Up**.

2. The Tigard Service Request sign-in page will load. To create an account, click **Create an Account**.

*Note: If you already created a Utility Billing account, sign in using your existing username and password.*

3. From the Create an account page, enter in your email address, first and last name, mobile number, and password. After all the fields are filled out, click **Sign up** to create the account.

4. An email with a verification code will be sent to the email address you used to create the account.

5. After you receive the verification email, enter the code provided, and click **Verify** to complete signing into the Tigard Service Request Portal.